III Semester B.B.A. Examination, November/December 2018
(CBCS) (F+R) (2015 – 16 & Onwards)
BUSINESS ADMINISTRATION
3.4 : Human Resource Management

Time : 3 Hours
Max. Marks : 70

Instruction : Answers should be written in English only.

SECTION – A

Answer any five sub-questions of the following. Each sub-question carries two marks.

(5x2=10)

1. a) Define recruitment.
b) What is the meaning of promotion ?
c) What is lay-off ?
d) What do you mean by compensation ?
e) What is meant by preliminary interview ?
f) What is monotony ?
g) Give the meaning of incentive scheme.

SECTION – B

Answer any three questions of the following. Each question carries six marks.

(3x6=18)

2. Explain the types of interviews.

3. What are the objectives of training ?

4. Briefly explain the objectives of induction programme.

5. What are the objectives of compensation ?

6. Discuss the importance of performance appraisal.
Answer any three questions of the following. Each question carries 14 marks.

7. Discuss the duties and responsibilities of HR Manager.

8. Explain the various types of fringe benefits.

9. Discuss the various methods of training the employees.

10. Explain the various sources of recruitment.

III Semester B.B.A. Degree Examination, November/December 2017  
(CBCS) (F + R) (2015-16 and Onwards)  
BUSINESS ADMINISTRATION  
3.4 : Human Resource Management

Time : 3 Hours  
Max. Marks : 70

**Instruction**: Answer should be written in **English only**.

**SECTION – A**

Answer any five sub-questions of the following. Each sub-questions carries two marks.  
(5×2=10)

1. a) Define Personnel Management.  
   b) What do you mean by Human Resource Planning ?  
   c) What is induction ?  
   d) What is job description ?  
   e) Give the meaning of demotion.  
   f) What is right sizing work force ?  
   g) What is HRD ?

**SECTION – B**

Answer any three questions of the following. Each question carries six marks.  
(3×6=18)

2. What is HRM ? Explain briefly the importance of HRM. 
3. What are the factors that influence Human Resource Planning ?  
4. What are the objectives of performance appraisal ?  
5. What are the objectives of induction programme ?  
6. Explain the principles of promotion.
SECTION – C

Answer any three questions of the following. Each question carries 14 marks.

(3×14=42)

7. Explain the process of HRM.
8. Explain in detail the recruitment process and also the sources of recruitment.
9. Explain the various methods of training the employees.
10. Explain 360° performance appraisal.
11. What are the functions of HRD Manager?
III Semester B.B.A. Degree Examination, November/December 2016 (CBCS) (F+R) (2015 – 16 & Onwards) 
BUSINESS ADMINISTRATION 
3.4 : Human Resource Management

Time : 3 Hours 
Max. Marks : 70

Instruction : Answer should be written in English only.

SECTION – A

Answer any five sub-questions of the following. Each sub-question carries two marks. \(5 \times 2 = 10\)

1. a) What do you mean by Human Resource Management?
   b) What is an interview?
   c) Define training.
   d) What do you mean by compensation?
   e) What is right sizing?
   f) What is the meaning of promotion?
   g) Give the definition of HRD.

SECTION – B

Answer any three questions of the following. Each question carries six marks. \(3 \times 6 = 18\)

2. Explain the objectives of Human Resource Management.
3. What are the benefits of training?
4. What is transfer? Explain the reasons for transfer.
5. Discuss the importance of performance appraisal.

6. What are the objectives of compensation?

SECTION – C

Answer any three questions of the following. Each question carries 14 marks. (3 × 14 = 42)

7. Discuss the duties and responsibilities of human resource Manager.

8. Briefly explain the various sources of Recruitment.

9. Explain the various types of on-the-Job training and off-the-Job training methods.

10. Explain the bases of promotion.

11. Explain the principles and techniques of wage and salary administration.
III Semester B.B.A. Examination, November/December 2015
(Fresh) (CBCS) (2015-16 and Onwards)
3.4: HUMAN RESOURCE MANAGEMENT

Time: 3 Hours
Max. Marks: 70

Instruction: Answers should be written in English only.

SECTION – A

Answer any five sub-questions of the following. Each sub-question carries two marks.

(5x2=10)

1. a) What is Human Resource Management?
   b) Define recruitment.
   c) What is meant by preliminary interview?
   d) What do you mean by training?
   e) What do you mean by compensation?
   f) Give the meaning of incentive scheme.
   g) What do you mean by knowledge management?

SECTION – B

Answer any three questions of the following. Each question carries six marks.

(3x6=18)

2. What are the duties and responsibilities of Human Resource Manager?
3. Explain the benefits of Human Resource Planning.
4. State the objectives of an induction programme.
5. Explain the types of Fringe benefits.
6. Distinguish between transfer and promotion.

P.T.O.
SECTION – C

Answer any three questions of the following. Each question carries 14 marks.

(3×14=42)

7. Elucidate the various functions of HRM.

8. Discuss the various methods of training the employees.


10. Define transfer. State its advantages and disadvantages.

11. What are the principles and techniques of wage fixation?