

PRESIDENCY COLLEGE

NAAC Accredited 'A' Grade

Minutes of Meeting

Date : 11 July 2016
Time : 3.00 PM
Place : Director & Principal's Office
Purpose : Placement Planning for UG

Attendees:

Sl. No.	Name	Designation
1	Dr. Muddu Vinay	Director& Principal
2	Mr. Preeteesh	Head, Training & Placement
3	Ms. Shivani Khatri	Placement Manager
4	Ms. Padmajavani	Placement Coordinator-BBA/B.Com
5	Ms. Shilpa Kalyan	Placement Coordinator-BA
6	Mr. Vijai Fidelis	Placement Coordinator-BCA
7	Ms. Veena	Placement Coordinator-BCA

Discussions:

1. Director & Principal congratulated the Placement Department and all faculty coordinators for the successful placements of previous year and hoped that, the placements for 2016-17 will be still better.
2. **Placement Rules & Regulations** : Placement rules for 2016 – 17 were shared with the group for their suggestions.
3. **Placement Registrations** : Registration of students for placements will be completed by Friday 29th July 2016.
4. **Student Coordinators**: Names of Student Coordinators for each department will be shared with the Placement Department by Wednesday 13th July 2016.
5. **Placement Training** : Training to do well in placemets, including Aptitude training will be given to all registered students. Training to commemnce in 1st week of August. Schedule to be finalised in discussion with Faculty Coordinators.

The meeting concluded with best wishes from Director and Principal, who also assured all the support.