

PRESIDENCY COLLEGE

NAAC Accredited 'A' Grade

Minutes of Meeting

Date : 22 September 2014

Time : 2.00 PM

Place : Director & Principal's Office

Purpose : Placement Planning for UG and PG

Attendees:

Sl. No.	Name	Designation
1	Dr. Muddu Vinay	Director& Principal
2	Mr. Preeteesh	Head, Training & Placement
3	Ms. Sweta	Placement Manager
4	Ms. Shailja Srivastava	Placement Manager
5	Mr. Vivek Lama	Placement Manager
6	Dr. Vittal	HOD-MFA & M.Com
7	Mr. Ravikeerthi	HOD-MIB
8	Mr. Pradeep Shinde	HOD-Commerce & Management
9	Mr. Narayanswamy	HOD-Department of Computer Applications
10	Ms. Padmajavani	Placement Coordinator-BBM/B.Com
11	Ms. Shilpa Kalyan	Placement Coordinator-BA
12	Mr. Balaji Pattabhiram	Placement Coordinator-MIB
13	Mr. Thilak Venkatesan	Placement Coordinator-MFA/M.Com

Ms Sweta Shet presented the planning of Placements for both UG and PG.

Discussions:

1. Placement Process

Placement rules will remain the same.

a. Eligibility for Placements - PG

Should not be more than 2 back logs

EEP attendance minimum 60% in all three semesters

b. Eligibility for Placements - UG

Registration of placement is over, However by **Saturday 27 September 2014**, if any student is interested can avail the same. The names will be given to Placement Coordinator within Saturday to Placement Department.

2. Placement Brouchers

PG HOD's to send student details with Photograph by **Thursday, 25 Septemeber 2014** to Placement department for preparation of Placement Brouchure Photographs with proper Blazer and white background is mandatory.

3. Faculty Involvement

Placement coordinator of each respective department will the link between the students and the placement team.

4. Student Placement Committee

This is an new initiative suggested by Director & Principal and almost followed in all top most B Schools.

From each stream 2 students will be nominated, and the students have to work in Placement department from 3.00 PM to 5.30 PM, after the classes.

Students who are nominated should not have backlogs, he/she should not be debarred in any semester, minimum 75% of attendance.

In some instance, the students may have to visit the client place, hence Director & Principal Placement Team to come with an proposal like conveyance etc, so that the same can be approved by the management.

There is no compulsion for the students to work with placement, the student who voluntarily work for placements will be awarded in the Valedictory function.

5. Premium Placements

This is applicable for PG Students. Students will be selected on fulfilling following criteria

- a. Good Communication Skill
- b. 70% and above in academics
- c. 80% of attendance in EEP
- d. Separate Assessment will be done based on all criteria to be placed.

6. Pre Placement Session

Pre Placement session will be conducted for all the registered UG students and PG students and as per suggestions by Director & Principal, undertaking will also be taken by each student.

7. Alumni Association

Placement team to give proposal for Alumni Meet, which in turn will help our placements.

8. Early Placements

Early Placements is major challenge for Placement team, Dr Vittal and Mr Ravikeerthi along with placement team will decide about the same, due to dissertation and Internship for IV semester students, which should be collectively decided.