

**MINUTES OF THE MEETING OF THE PRESIDENCY COLLEGE INTERNAL
QUALITY ASSURANCE CELL (IQAC) HELD AT PRESIDENCY COLLEGE,
KEMPAPURA, BENGALURU-24. ON 27th AUGUST 2015 AT 03.00PM**

Agenda:

- 1. Reading of the previous minutes**
- 2. Review regarding progress of AAA and Green Audit**
- 3. Review of papers published by faculty members in Journals**
- 4. Review of Work-diary maintenance**

1. Reading and recording of the previous minutes

The minutes of the previous meeting was read, confirmed and recorded.

2. Review regarding progress of AAA and green audit

The process of AAA and green audit which was put in the last committee was enquired. Further it was noted that AAA and green audit will be in the month January 2014 under the guidance of Bangalore University Environmental Department and IQAC coordinator of BU.

3. Review of papers published by faculty members in Journals

The number of papers published in various National and International Journals were reviewed. It was noted that number of papers published were less. So it was informed and decided that all the faculty members should concentrate more on Research activity and it is mandatory to publish at-least 2 papers in each semester.

4. Review of Work-diary maintenance

The work diary maintenance of all the faculty members was reviewed. The Director and Principal highlighted the importance of work diary maintenance properly and updated on day to day basis. It was also suggested to record all the administrative activities of each faculty members.

There being no other point to discuss, the meeting ended with vote of thanks.

Director & Principal & Chairperson, IQAC

1. Shri. Nissar Ahmed-Chairman –Presidency College & Mentor
2. Shri Suhail Ahmed-Vice Chairman-Presidency College
3. Prof. Dr. Abdul Rahiman-External Expert
4. Dr. Muddu Vinay ,Director & Principal – Chairman-IQAC
5. Dr. Arul M J, Director MBA
6. Dr Badri H.S- Lecturer- Department of Computer Applications- NAAC & [IQAC]

Coordinator

7. Dr. Pundarika Vittal , Coordinator PG Studies
8. Smt. Babitha Joseph-Coordinator, Department of Journalism
9. Shri. Narayan Swamy, Head, Department of Computer Applications
10. Shri. Pradeep Shinde- Head, Department of Commerce & Management
11. Smt. Shilpa Kalyan- Head, Department of Mass Communications
12. Dr. Rajiv R K Massey, Associate Professor-Department of MBA
13. Ms. Roseline- Assistant Professor- Department of Computer Applications
14. Smt. Prasanna Kumari N V-Chief Librarian
15. Smt. Roopa Mahesh-Administration
16. Mr. Abhishek – V BCA – 2014 Batch
17. Ms. Firdose – Alumni Representative – 2004 Batch
18. Mrs. Bhanumathi Ramani – Parent Representative